



^{ЕЕК} 4	1-6 Weeks to Moving Day
	Book your removal company and choose carefully. We recommend an Australian Furniture Removers Association (AFRA) accredited company. Establish your budget, obtain a written quotation and establish moving transit insurance.
	Organise Contents and Household Insurance for your new home.
	Notify Electoral Office of your new address. Also, Driver's License and Car Registration
	Complete a floor plan of your new home for furniture placement and measure the spaces to ensure your furniture will fit, particularly the fridge. Will large items fit through doors?
	Prepare an inventory of everything you own, noting any scratches or dents.
	Make a note of any precious items that require special care to move.
	Dispose of everything that you don't need.
	Check any moving instructions for your washing machine with the manufacturer.
	In the kitchen, use up all opened packets and dispose of goods past their use-b
	Start to use up all food in the freezer.
	Remember to sort through the garage, garden shed etc., under the house.
	Gas cylinders and air bottles should be empty with valves open, dispose of all flammable liquids. (Garden chemicals, paint, paint thinners, cleaning fluids, bleach fuel, aerosols of any kind etc.)
	Create a folder for all your moving documents.
	Arrange to have your mail held or redirected to your new address.
	Arrange School, Pre-School, Day-Care transfers.
	Redirect or cancel newspaper and other subscriptions.



4	-6 Weeks to Moving Day – Cont
	If travelling, organise passports, tickets, visas, currency, credit cards,
	Return borrowed or rented items.
	Arrange a rubbish pick-up with the local Council.
	Confirm with lawyers/Real Estate Agents key collection time and Settlement date of this will determine your moving day.
	Plan to carry yourself important legal documents and jewelry.
	Pre-plan and schedule any necessary repairs required.
	Research storage facilities if needed.
	Obtain family and pet medical records. Also, dental and school records.
	If leasing, arrange property inspection and book cleaners.
	Transfer and set up utilities at your new address.
	Review home and contents/car insurance
	Book skilled and professional, packers and unpackers to assist you when moving.
	Your Notes



	f Packing Yourself
	Arrange carton and packing materials delivery (labels, bubble wrap, tape, n paper) with your Removalist or storage company.
	Use clean white butcher's paper, not newspaper as it soils items.
	Label every carton clearly, on the tape, as to contents and its room destinat
	Prepare an inventory list of each carton. Mark clearly FRAGILE. Note all dents scratches.
	Pack lighter items in large cartons, heavier items in small cartons, heavier items bottom.
	Dismantle furniture that comes apart - remember to tape screws in an obviocation or label and place in an ESSENTIALS carton with TV, Foxtel, sound systemote controls, bed legs, shelf supports, keys to furniture cabinets and manufacturer's instructions for reassembly of items.
	Prepare a SURVIVAL KIT (LOAD LAST) with kettle, tea and coffee, breakfast requirements, special children's toys, school needs, pet requirements (espe leads), bathroom necessities, telephone handset, medications, snacks, cork spare light globes, scissors, tools, toilet paper.
	Consider taking very sentimental and personal items with you in your car.
	Identify and leave 'Black' NBN Box at the house its configured
	Your Notes
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(WEEK 2 2-3	3 Weeks to Moving Day
Co	ontact all relevant authorities to notify of your new address.
Re	eturn all library books, etc.
Arı	range for family and friends to mind children & pets on moving day.
Arı	range transfer of bank accounts, internet, telephone, gas, electricity connections.
Arı	range move of boat, trailer.
Fill	prescriptions needed the week before and after the move.
Se	ervice your car, drain the lawnmower.
Arı	range final readings of gas and electricity meters, remove batteries.
	scontinue any delivery services, newspapers, automated payment plans and cal memberships. Collect dry cleaning.
Вс	ook a locksmith to change the keys on moving day at your new home.
Arı	range time off work on moving day.
	sure new home will be thoroughly cleaned, oven cleaned, carpet steam eaned before your move and original home after your move.
Dis	sassemble outdoor items, children's' play equipment.
	eate a "Handyman" Kit with hammer, Allen keys, screwdriver, lightbulbs, nails and all hooks, pen knife.
ele ho of yo	Connect – All in one service – saves you hours on the phone, as they connect ectricity, gas, water, phone, internet and pay TV in one phone call, saving you burs. Free of charge. 100% independently owned & operated with a wide selection providers to choose from. Connection guaranteed by your move in date to give bu peace of mind. Sone: 1300 854 478, Email: enquiry@myconnect.com.au , Web: myconnect.com.au
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WEEK 1	l Week to Moving Day
	Set aside bed linens, towels to be used on the first night so beds can be made up as soon as possible on moving day.
	Draw up your plan of each room in your new home with furniture placement for your removal supervisor.
	Have indoor plants watered lightly and packed into plastic lined boxes.
	Advise services, e.g., babysitter, gardener, cleaner.
	Back up computer hard disk. Prepare printer and scanner for travel.
	Re-confirm all moving details with Removalist, Real Estate Agent, Lawyer. Confirm that your mover has all contact numbers, new address and clear detailed instructions.
	Prepare a friendly welcoming note for the new residents with any relevant information to help the settling-in process and your contact details.
	Arrange access and parking for the Removalist's truck.
	Your Notes



M	loving Day
I	Have "ESSENTIALS" and "SURVIVAL" cartons on hand.
ı	Provide Removalist with floor plans and new address parking information.
,	Ask Removalist to load kitchen boxes last so they are first off the truck.
	Try to keep visitors to your new home to a minimum. Have all pet needs at hand.
ı	Ensure all meters read, car and house key collection organised.
(Check off all items as they go into the moving van.
ı	Lock all doors and windows, turn off hot water system if required.
(Check the tops of cupboards, garden area, sheds, garage.
	Return all keys to the Real Estate Agent or new tenant. Lock house, turn off power, tight taps, check gas and electrical.
١	Remove electric/remote garage opener from your car.
	Your Notes



10	our New Home
	Try to stand at the Removalist's entry point and give clear directions as to furniture placement.
	If leasing, document condition of property and furnishings with the appropriate age
	Check all utilities are connected, hot water service on.
	At completion of unloading, check all is to your satisfaction.
	Have security checked and locks changed if concerned.
	If move is from storage, interstate or overseas, check and sign the Inventory.
	Assemble beds and make up as soon as possible.
	Settle children and pets with familiar items for reassurance.
	Notify moving company immediately if anything is missing.
	Keep cats inside for a few days.
	Check that you have all keys and relevant instructions to your new residence.
	Contact your new local council for garbage collection information and new resider folders.
	Smile and say hello to your new neighbours!
	Your Notes
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